



Office of the Director

## REQUEST FOR QUOTATION

Supply and Testing of Chemicals, Consumables and Glassware for different laboratory  
at CARS, University of Dhaka

R.F.Q. No: CARS/ST/P-363/2024

Date: 04/06/2024

To

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1. The **Centre for Advanced Research in Sciences, University of Dhaka** has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotations during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned on or before **11/06/2024 at 10.30 am.** The envelope containing the Quotation must be clearly marked "**Chemicals, Consumables and Glassware**" which Research Oriented for the Centre for Advanced Research in Sciences, and **DO NOT OPEN** before **11/06/2024 at 11.00 am.** Quotations received later than the time specified here in shall not be accepted.
7. Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 7** above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9. All Quotations must be valid for a period of at least 120 days from the closing date of the Quotation.

10. No public opening of Quotations received by the closing date shall be held.
11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid/ up to date **Trade License, Income Tax Certificate and VAT Registration Number** without which the Quotation may be considered non-responsive.
14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The supply of Goods and related services shall be completed within 06 to 08 weeks from the date of issuing the Purchase Order.
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within as early as possible of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

SD/-

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Signature of the official inviting Quotation

Name: Professor Dr. Ishtiaque M. Syed

Designation: Director

Address: Centre for Advanced Research in Sciences (CARS)

University of Dhaka.

**Distribution:**

1. Notice Board, CARS
2. CARS website
3. Office file

## Price Schedule for Goods and Related Services

R.F.Q. No: CARS/ST/P-363/2024

Date: 04/06/2024

Sl. No.	Item No.	Description of Items	Pack Size	Quant.	Unit Rate or Price		Total Amount	Destination for Delivery of Goods
					In figure	In words	In figure In words	
1		Screw Cap Test Tube, 10ml	No's	50				STORE, CARS
2		Petri dish	10Pcs/Pkt	10				"
3		Nutrient Agar Culture media	500 gm	1				"
4		Muller Hinton Agar Media	500gm	1				"
5		Burette class "A", Borosilicate glass 3.3 Asgi, UK	No's	2				"
6		Nano tips: 0.1.-10ul (1000 Pcs/Package) Material: Molecular grade polypropylene autoclavable. DNase and RNase free	1000Pcs/Pack ket	2				"
7		Yellow tips: 10-200ul (1000 Pcs/Package) Material: Molecular grade polypropylene autoclavable. DNase and RNase free	1000Pcs/Pack ket	2				"
8		Blue tips: 100-1000ul (500 Pcs/Package) Material: Molecular grade polypropylene autoclavable. DNase and RNase free	1000Pcs/Pack ket	4				"
9		0.2 ml PCR tube: (1000 Pcs/Package) Material: Molecular grade polypropylene autoclavable. DNase and RNase free	1000Pcs/Pack ket	1				"
10		1.5 ml Eppendorf tube: (500 Pcs/Package) Material: Molecular grade polypropylene autoclavable. DNase and RNase free.	500Pcs/Pack et	4				"
11		Plant Genomic DNA Extraction Kit Specification: ormat/Principle: Mini spin column (silica matrix) Sample Size: Wet weight ?100 mg Dry weight ?20 mg Column Capacity: 60 µg Average of DNA Yield: 5~40 µg Handling Time: <1 hr	Box	1				"
12		Agarose (100g) specification Perfect separation of DNA and RNA	100g	1				"

	Sharp and well defined DNA bands, even for small products Electroendosmosis (EEO): 0.14-0.16 Concentrations from 0.75 – 2%						
13	Disodium EDTA 1Kg Sigma,Germany	1Kg	1				"
14	Tributyryn	500 g	1				"
15	p-Nitrophenyl acetate	5 g)	1				"
16	P-nitrophenol (Spectrophotometric grade )	6 g)	1				"
17	Petri dish Size: 90x15mm Borosilicate glass 3.3 Asgi, UK	pcs	20				"
18	Beaker Borosilicate glass 3.3 Asgi, 50ml	Pcs	2				"
19	Beaker Borosilicate glass 3.3 Asgi, 100ml	Pcs	2				"
20	Beaker Borosilicate glass 3.3 Asgi, 500ml	Pcs	2				"
21	Beaker Borosilicate glass 3.3 Asgi, 1000ml	Pcs	2				"
22	Measuring cylinder, Graduated, Class A, Borosilicate Glass 3.3. Asgi, 100ml	Pcs	1				"
23	Measuring cylinder, Graduated, Class A, Borosilicate Glass 3.3. Asgi, 500ml	Pcs	1				"
24	Measuring cylinder, Graduated, Class A, Borosilicate Glass 3.3. Asgi, 1000ml	Pcs	1				"
25	Volumetric Flask ,Borosilicate glass 3.3, Class "A" Asgi, 100ml	Pcs	1				"
26	Volumetric Flask ,Borosilicate glass 3.3, Class "A" Asgi, 500ml	Pcs	1				"
27	Volumetric Flask ,Borosilicate glass 3.3, Class "A" Asgi, 1000ml	Pcs	1				"
28	Aluminum Foil Paper 37.5 SQ. FT.	Box	1				"
29	Test Tube with rim Dia x. Ht. mm.: 12x100. Borosilicate Glass 3.3. Asgi, UK	Pcs	100				"
30	Absolute ethanol Merck, Germany	2.5 L	1				"
31	Dimethyl sulfoxide (DMSO) Researchlab, India	500ml	1				"
32	Hydrochloric Acid, Merck, Germany	2.5 L	1				"
33	Sulfuric acid, Merck, Germany	2.5 L	1				"
34	Zinc sulphate, Loba, India	500gm	1				"
35	Boric acid, Loba, India	500gm	1				"
36	Plastic Petry Dish	500Pcs/Box	10				"
37	Hand Gloves, Powder free, Different Size	100Pcs/Box	30				"

38	Aluminum Foil Paper 37.5 SQ. FT.	Roll	50				"
39	Filter Paper no.1	No's	1				"
40	Filter Paper no.41	No's	1				"
41	Filter Paper no.42	No's	1				"
42	Hexane	2.5 L	2				"
43	Nitric Acid	2.5 L	1				"
						In figure	
						In words	

Goods to be supplied to	
Total Amount in Taka (in words)	.....

insert number] number corrections made by me/us have been duly initialed in this Price Schedule.  
My/Our Offer is valid

until...../...../.....

<b>Signature of Quotationer with Seal</b>	Date: .....
Name of Quotationer :	

**Note:**

1. Col. 6, 7 & 8 to be filled in by the Quotationer.
2. Rates or Prices shall include profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges earlier paid or to be paid under the Applicable Law, if the Contract is awarded; including transportation, insurance etc. whatsoever up to the point of delivery of Goods and related services in all respects to the satisfaction of the Procuring Entity.

# Technical Specification of the Goods Required

R.F.Q. No: CARS/ST/P-363/2024

Date: 04/06/2024

Sl. No.	Item No.	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model
1		Screw Cap Test Tube, 10ml			
2		Petri dish			
3		Nutrient Agar Culture media			
4		Muller Hinton Agar Media			
5		Burette class "A", Borosilicate glass 3.3 Asgi, UK			
6		Nano tips: 0.1.-10ul (1000 Pcs/Package) Material: Molecular grade polypropylene autoclavable. DNase and RNase free			
7		Yellow tips: 10-200ul (1000 Pcs/Package) Material: Molecular grade polypropylene autoclavable. DNase and RNase free			
8		Blue tips: 100-1000ul (500 Pcs/Package) Material: Molecular grade polypropylene autoclavable. DNase and RNase free			
9		0.2 ml PCR tube: (1000 Pcs/Package) Material: Molecular grade polypropylene autoclavable. DNase and RNase free			
10		1.5 ml Eppendorf tube: (500 Pcs/Package) Material: Molecular grade polypropylene autoclavable. DNase and RNase free.			
11		Plant Genomic DNA Extraction Kit Specification: ormat/Principle: Mini spin column (silica matrix) Sample Size: Wet weight ?100 mg Dry weight ?20 mg Column Capacity: 60 µg Average of DNA Yield: 5~40 µg Handling Time: <1 hr			
12		Agarose (100g) specification Perfect separation of DNA and RNA Sharp and well defined DNA bands, even for small products Electroendosmosis (EEO): 0.14-0.16 Concentrations from 0.75 – 2%			
13		Disodium EDTA 1Kg Sigma,Germany			
14		Tributyrin			
15		p-Nitrophenyl acetate			
16		P-nitrophenol (Spectrophotometric grade )			
17		Petri dish Size: 90x15mm Borosilicate glass 3.3 Asgi, UK			
18		Beaker Borosilicate glass 3.3 Asgi, 50ml			
19		Beaker Borosilicate glass 3.3 Asgi, 100ml			
20		Beaker Borosilicate glass 3.3 Asgi, 500ml			
21		Beaker Borosilicate glass 3.3 Asgi, 1000ml			
22		Measuring cylinder, Graduated, Class A, Borosilicate Glass 3.3. Asgi, 100ml			
23		Measuring cylinder, Graduated, Class A, Borosilicate Glass 3.3. Asgi, 500ml			
24		Measuring cylinder, Graduated, Class A, Borosilicate			

Sl. No.	Item No.	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model
		Glass 3.3. Asgi, 1000ml			
	25	Volumetric Flask ,Borosilicate glass 3.3, Class "A" Asgi, 100ml			
	26	Volumetric Flask ,Borosilicate glass 3.3, Class "A" Asgi, 500ml			
	27	Volumetric Flask ,Borosilicate glass 3.3, Class "A" Asgi, 1000ml			
	28	Aluminum Foil Paper 37.5 SQ. FT.			
	29	Test Tube with rim Dia x. Ht. mm.: 12x100. Borosilicate Glass 3.3. Asgi, UK			
	30	Absolute ethanol Merck, Germany			
	31	Dimethyl sulfoxide (DMSO) Researchlab, India			
	32	Hydrochloric Acid, Merck, Germany			
	33	Sulfuric acid, Merck, Germany			
	34	Zinc sulphate, Loba, India			
	35	Boric acid, Loba, India			
	36	Plastic Petry Dish			
	37	Hand Gloves, Powder free, Different Size			
	38	Aluminum Foil Paper 37.5 SQ. FT.			
	39	Filter Paper no.1			
	40	Filter Paper no.41			
	41	Filter Paper no.42			
	42	Hexane			
	43	Nitric Acid			

**Warranty:** Expiry date is needed at least 12 months from the date of delivery

**Country of Origin:** USA/UK/EU/Germany/Japan/Australia/Canada/Equivalent.

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

Signature of Quotationer with Seal	Date: dd/mm/yy
Name of Quotationer	

**Note:**

- 1. Col. 5 & 6 to be filled in by & 6 by the Quotationer.**
- 2. Technical Specifications of the Goods and related services shall be in compliance with the requirements of the Procuring Entity specified in this document. Quotationer is required to mention make / model (as applicable) of the Goods offered and must attach the appropriate original printed (if not available copied) literature / brochures for the listed items.**



# Terms and Conditions for Supply of Goods and Payment

1. Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3. The Supplier shall have to complete the delivery in all respects within 06 to 08 weeks of issuing the Purchase Order in conformity with the Terms and Conditions.
4. The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6. The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7. If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8. The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9. Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Chalan.
10. The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11. The total Contract Price is BDT----- BDT. **[in words]**.
12. The Procuring Entity shall retain or in other words deduct from the Payment due to the Supplier, at the rate of TEN (10) percent of the contract price as security Deposit and kept it until expiration of the Warranty Period.
13. The minimum Warranty Period of the Supplies shall be **12 months** starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of the Delivery Chalan.
14. The Security deposit shall be returned to the Supplier within twenty-one (21) days after expiry of the Warranty Period.
15. The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.
16. The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services.
17. Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility.

18. Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
19. No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
20. The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
21. The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier:
  - a. Fails to deliver Goods and related services as per Delivery Schedule and Specifications.
  - b. In the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services.
  - c. Fails to perform any other obligation(s) under the Contract.
22. The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
23. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008

<p><b>For the Purchaser:</b></p> <p>Signature of the Procuring Entity with name and Designation</p>	<p><b>For the Supplier:</b></p> <p>Signature of the Supplier with name Designation</p>
<p>Date :</p>	<p>Date :</p>